

School Board-Superintendent Relations

The Ashland School Board believes that the relationship between the Board and the Superintendent is an essential component of a successful school district. Therefore, the school board expects the Superintendent to:

- Ensure the safe and orderly operation of district school buildings and all of its inhabitants
- Establish and manage the financial operations of the school district to ensure adherence to the budget and the wise use of funds
- Serve as its chief executive officer and professional advisor on all district matters
- Remain loyal to the Board and faithfully implement its decisions and policies
- Assist the Board with counsel and advice
- Keep the Board fully and accurately informed about school programs and issues
- Interpret the needs of the school system and make professional recommendations on all problems and issues considered by the Board
- Devote time to the improvement of instruction and be alert to advances and improvements in educational programs
- Use great care in nominating candidates for appointment to the school staff and promote strong professional development programs

Conversely, the school board will provide the Superintendent with the following:

- Assist the Superintendent with counsel and advice, providing the benefit of its judgment, business experience, and familiarity with the school and community
- Consult with the Superintendent on all matters concerning the school system that the Board is considering or about which it proposes to take action
- Delegate to the Superintendent responsibility for all executive functions, and give the Superintendent authority commensurate with those responsibilities
- Make all employees of the school system responsible to the Superintendent, refrain from any direct dealings with them, and receive all reports from them through the Superintendent
- Refer applications, complaints, and other communication concerning administrative matters (oral or written) to the Superintendent
- Support the Superintendent loyally and actively in all decisions and actions that conform to the proper professional standards and the announced policy of the Board and accept full responsibility for administrative acts authorized by, or resulting from, the policies and decisions of the Board

The Superintendent will keep the Board currently informed in all areas pertaining to the operation of the schools. He/she will prepare or cause to be prepared reports to the Board to facilitate its decisions. He/she will prepare the agenda for each Board meeting and will attend all meetings and participate, unless emergencies occur or previously excused by the Board, in all deliberations except when his/her contract is being considered.

He/she will administer the schools in conformity with the adopted policies of the Board, the State Board of Education, and state law, making such administrative rules and regulations as may be necessary. He/she will be ultimately responsible for all areas reporting directly to him/her which include instruction, business management, personnel, pupil personnel, technical, vocational and continuing education, employee relations, information and community services, and federal and special programs. He/she will coordinate these functions to obtain the efficient operation of schools for the benefit of the total community.

The responsibilities of the Superintendent in a cooperative climate with the Board are identified as:

Board

Superintendent

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| 1. To select a competent, established, educational leader as Superintendent. | To administer effectively and provide the professional, educational leadership necessary. |
| 2. To serve as a policy-making body. | To recommend sound policy and implement adopted policies by formulating and enforcing rules and regulations. |
| 3. To allow the Superintendent to administer the schools. | To make Board policy effective through efficient Administration. |
| 4. To exercise sound judgment in business affairs of the school corporation. | To keep the Board informed on financial matters, do sound long-range planning, and keep current expenditures within the approved budget. |
| . To deal always in an ethical, honest, straight-forward, open-and-above-Board manner with the Superintendent and the community. | To deal always in an honest, professional, straight-forward, open-and-above-Board manner with the staff and community. |
| . To provide necessary personnel within budget limitations. | To present personnel needs to the Board. |
| 7. To approve an organizational pattern for the Administration. | To make assignments for each position with the Board's authorization. |
| 8. To take legal action required by law. | To recommend to the Board all action required by law. |
| 9. To examine and approve an annual budget. | To recommend an annual budget with necessary supporting data. |
| 10. To function as a Board rather than as individuals. | To deal with the Board as a whole rather than with individual members. |
| 11. To carry on communications with members through the Superintendent. | To see that the staff can have necessary communication through the Superintendent with the Board. |
| 12. To hold the Superintendent accountable for results. | To accept responsibility for the results. |
| 13. To remember that schools exist for the benefit of the students and community. | To remember that schools exist for the students and community. |
| 14. To fulfill such other duties required by regulations of the State Board of Education. | To fulfill such other duties required by regulations of the State Board of Education and state law. |

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