

**Meeting Conduct**

In the absence of the chairman and the vice-chairman at any meeting, members of the Board present may appoint a Board member to act in the role of Chairman for the meeting.

When a question is submitted to vote, every member present shall vote upon it unless excused by the Board or unless he/she is financially interested in it, in which case he/she shall not vote. (See Policy #BCB, Board Member Conflict of Interest) When a motion has been carried in the affirmative or negative, it shall be in order for any member who voted on the side which prevailed, or who was absent when the vote was taken, to move reconsideration thereof at the same meeting, or at a subsequent meeting of the Board.

Revised: 11/80  
Reviewed: 08/84  
Reviewed: 08/92  
Reviewed: 06/03/03  
Reviewed: 04/06/04  
Reviewed: 02/05/13  
Amended: 05/01/18  
PRC: 08/04/2020 (No Change)  
Board: 09/01/2020