

**Personal Protective Equipment Policy**

The purpose of this policy is to ensure that all hazards in the workplace are evaluated to determine the application of personal protective equipment and to ensure compliance with NH Administrative Rules Department of Labor standards.

**Responsibilities**

The District shall:

1. Evaluate the workplace to determine hazardous environments in which workers perform tasks.
2. Attempt to eliminate those hazards through engineering controls, administrative controls or work practice controls.
3. Determine the application of personal protective equipment if the hazard cannot be eliminated with the previous three methods.
4. Provide personal protective equipment, without cost, to those employees who must wear it according to the findings of the workplace hazard analysis.

The Employee shall:

1. Wear/use all personal protective equipment provided by the employer.
2. Wear/use all personal protective equipment according to manufacturer's guidelines.
3. Inspect personal protective equipment prior to every use to ensure its integrity and ability to protect from hazards.
4. Replace all personal protective equipment that is damaged, worn through or no longer protects from the hazards of the work task.

***Legal References:***

*N.H. Code of Administrative Rules, Section Lab 1403.43 Personal Protective Equipment*

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