

Data Governance and Security Policy

Ashland School District will develop and maintain a data and privacy governance plan which will be updated and presented annually to the School Board pursuant to RSA 189:66 V; the plan will meet the minimum standards for privacy and security of student or employee data as established by the New Hampshire Department of Education.

The plan will include:

- A. An inventory of all software and applications, digital tools, and extensions. The inventory will include users of the applications, the provider, purpose, publisher, privacy statement, and terms of use.
- B. A review of all software applications, digital tools, and extensions and an assurance that they meet the minimum standards as set by the New Hampshire Department of Education.
- C. Policies and procedures for access to data and protection of privacy for students and staff including acceptable use policy for applications, digital tools, and extensions.
- D. A response plan for any breach of information.
- E. A requirement for a service provider to meet the minimum standards as established by the New Hampshire Department of Education.

This policy will be printed annually in the Student and Parent Handbook.

References:

*RSA 189:66 – Student and Teacher Information Protection and Privacy
New Hampshire Department of Education Minimum Standards for Privacy and Security of
Student and Employee Data*

Adopted: 06/04/19